

**H.P.STATE SEED & ORGANIC PRODUCE CERTIFICATION  
AGENCY, SHIMLA-171005.**

No.H.P.SCA.1-45/2006-----Dated, Shimla-171005, the

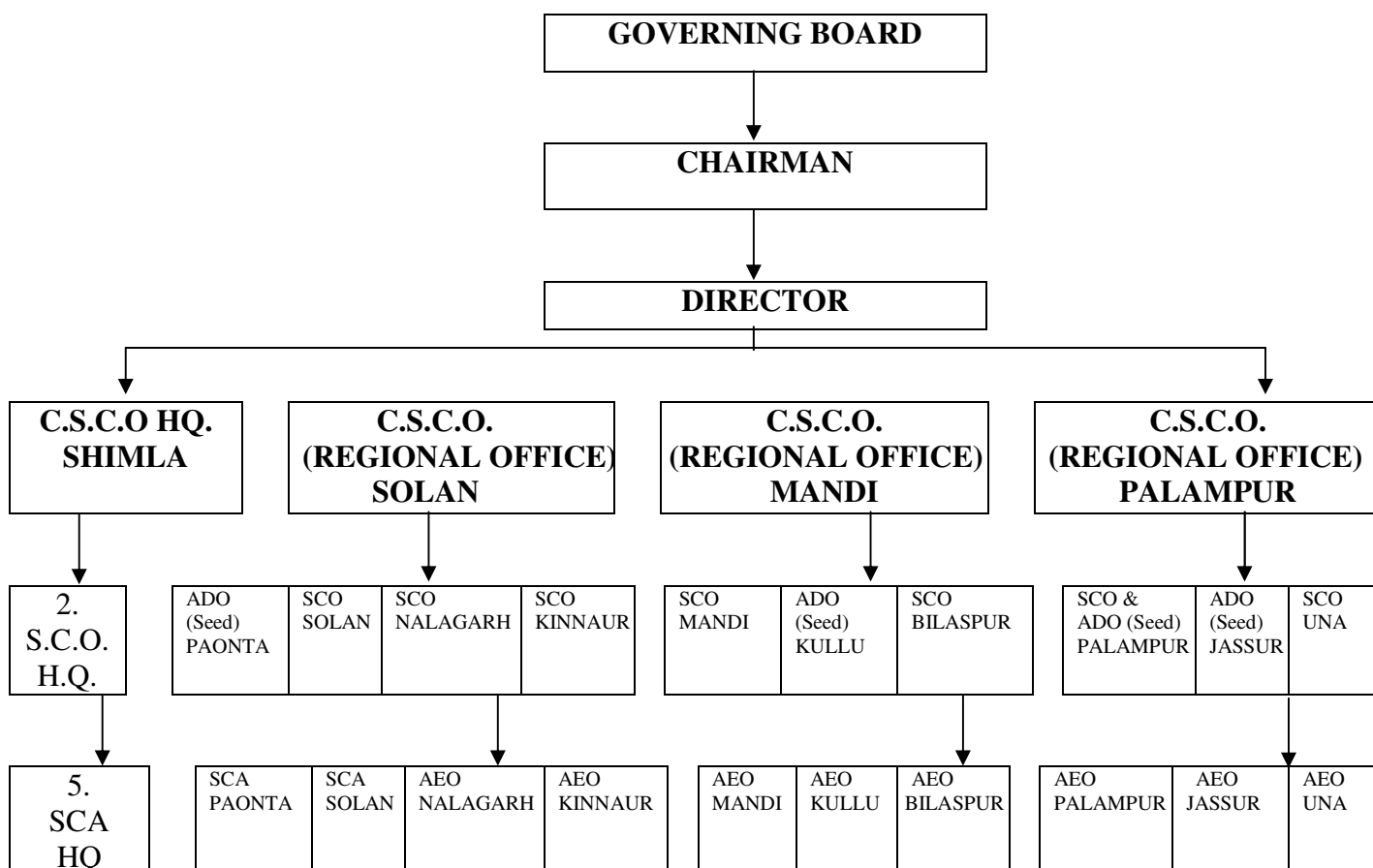
Nov.2011

**NOTIFICATION**

In pursuance to the notification published in “The Gazette of India” Extraordinary Part II Section I, “The Right to Information Act,2005” No.22 of 2005 dated 15<sup>th</sup> June,2005, I hereby publish the records and other activities of the H.P. State Seed & Organic Produce Certification Agency, under the provision of Chapter II, section 4, Sub section (1) (b) as under (updated up to 31.10.2011):

**(1) Particulars of Organization, its Functions and Duties.**

**(a) ORGANISATIONAL CHART OF HPSSOPCA**



The Government of Himachal Pradesh established the H.P. State Seed Certification Agency vide notification No.Agr.F-12-3/76-Vol-II, dated 27.12.1978. This Agency is registered under the Societies Registration Act,1860 (Act, XXI of 1860). The Agency adopted Memorandum of Association and rules based on the model pattern circulated by the Government of India . The Agency has also been entrusted the job of certification of organic farms and their produce and consequently its name has been changed to H.P. State Seed & Organic Produce Certification Agency (HPSSOPCA) vide notification No.Agr,F(10)-16/2003, dated 19.02.2004.

**(a) Functions & Duties:** The main functions of the H.P. State Seed & Organic Produce Certification Agency are as under:

- To act as the Certification Agency established under section 8 of the Seeds Act, 1966 (54 of 1966). The State Government in consultation with the Central Govt. by notification in the Official Gazette established a Certification Agency for the State to carry out the functions entrusted to the Certification Agency by or under this Act.
- To discharge the functions entrusted to the Certification Agency under Section 9 & 10 of The Seeds Act, 1966 (54 of 1966).
- To disseminate the scientific knowledge regarding standardization of seeds according to the National / International Standards.
- To recognize kinds and varieties, where improved varieties are not available/ eligible for seed certification and publish annually a list/ lists indicating the name of such kinds and varieties .
- To maintain a list of source of breeder and foundation seeds approved by the Central Seed Certification Board (CSCB) in the case of varieties grown in more than one state and by the State Certification Board in the case of varieties of local importance.
- To verify upon receipt of an application for certification that the application has been submitted in accordance with the procedure prescribed by the Central Seed Certification Board (CSCB) and that the source of seed, used for planting, is from approved sources.
- To conduct inspections of seed processing plant and seed lots in accordance with the procedure outlined by the Central Seed Certification Board (CSCB).
- To ensure that the seeds certified in the state conform to the standards prescribed by the Central Seed Certification Board.

- To carry out educational programmes designed to promote the use of certified seeds.
- To register organic farms, conduct their inspections to ensure that only permitted materials are applied in such farms as per the national/international standards.
- To undertake promotional activities for organic farming in the state.
- To maintain coordination with different departments of the State Government, Central Government and other Agencies to promote the use of certified seeds.

**(II) Powers and Duties of Officers and employees of H.P. State Seed & Organic Produce Certification Agency.**

The powers and duties of Officers, Officials and its employees are as under:

**Director:**

- To act as an Chief Executive Officer (CEO) of H.P. State Seed & Organic Produce Certification Agency (HPSSOPCA) and Member Secretary of Governing Board (GB.)
- To exercise overall administration of H.P. State Seed & Organic Produce Certification Agency (HPSSOPCA) and execution of the Seed Certification Programme in the State.
- To take decisions, on issues arising out of certification consistent with the Central Seed Certification Board's (CSCB's) and Governing Board's (GB) guidelines.
- To report the progress of seed certification, the problems and the suggestions thereof to the Governing Board (GB) and Central seed Certification Board (CSCB).
- To exercise financial and administrative control as per the established delegation of powers.
- To keep liaison with counterparts of Seed Certification Agencies (SCAs) of other States, departments of agriculture, agricultural university, governments, institutions, seed producing agencies and other related Department /Corporation/ Board etc.

### **Chief Seed Certification Officer:**

- To assist the Director in the discharge of his duties.
- To exercise supervision on the working of all Seed Certification Agency (SCA) staff in Head Quarter (HQ) and Regional Offices (RO).
- To undertake supervisory inspection.
- To coordinate the activities of Regional Offices (ROs) and arrange for compilation of relevant data information statistics etc.
- To examine complaints and ensure their amicable settlement without compromising seed quality.
- To review the policies, principles and procedures and submits suitable proposals to Director of HPSSOPCA.
- To prepare proposals for holding of Governing Board (GB) meeting.
- To liaison with the related institutions.
- To implement educational and promotional programme for strengthening the seed certification programme.
- To review the progress of achievements by the field functions periodically and to report to Director, HPSSOPCA.

### **Seed Certification Officer:**

- To exercise overall supervision on certification activities within his jurisdiction.
- To arrange for making available application forms to seed producing farmers for certification and follow-up.
- To undertake regular inspections of crops for foundations and certified seed production.
- To assist the Director, HPSSOPCA in the breeder seed quality monitoring programme.
- To inspect seed processing plants and report to H.Q.

- To examine and investigate complaints if any and take appropriate action without compromising seed quality.
- To give feed back from Branch Office to Head Office.
- To maintain liaison with counterparts in related Agriculture departments and institutions involved in certification programmes.

**Agriculture Extension Officers/ Seed Certification Assistants:**

- To verify the authenticity of the foundation seed and to observe necessary field standards for seed production with regard to isolation distance and crop grown in the previous season.
- To carry out the requisite number of field inspections as per the Indian Minimum Seed Certification Standards and field standards .
- To supervise the working of the seed processing plants like cleaning, seed treatments and bagging etc.
- To take samples of seeds and sending them to seed testing laboratory for testing of physical purity, germination and conducting other pathological tests after observing various formalities.
- To undertake the work of revalidation of seeds as per prescribed procedures.

**(III) Procedures followed in the Decision-Making Process, Including Channels of Supervision and Accountability.**

There is a set procedure for decision making process including channels of Supervision and accountability in the Seed Certification Agency as has been depicted in the organizational chart.

The Certified Seed Production Programme is carried out by the Agency as per the norms and standards of seed production fixed by Central Seed Certification Board. These norms & standards of seed certification have been circulated to the field functionaries for observing the same in the process of certified seed production of various crops. As shown in the organizational chart, Agriculture extension officers/ Seed Certification

Assistants etc. are at the field level to supervise and inspect the seed certification programme in the state. They forward the reports regarding general crop growth incidence of disease or pest etc in the crop meant for seed production. In case seed production of a particular crop is not meeting the prescribed standards / norms, the same is rejected. From time to time the field inspections and supervisions are also carried out by the Seed Certification Officers and Chief Seed Certification Officers who are posted at Distt. and Regional level, respectively. Accordingly, the progress reports of season-wise seed production of various group of crops in forwarded to the Director, HPSSOPCA.

#### **(IV) The Norms Set for Discharge of Functions:**

##### **Norms set for discharge of functions:**

The Agency has at present two Regional offices headed by Chief Seed Certification Officers at the following places:

a) Palampur

b) Shimla

**a) Regional Office Palampur**:- Seed Certification Officers, Agriculture Development Officer (Seed) on contract basis, Agriculture Extension Officers & Beldars have been posted at the following places for doing field inspections, tagging and sealing work as per the procedure laid down by the Central Seed Certification Board in the Indian Minimum Seed Certification Standards, under the immediate control of Chief Seed Certification Officer, Palampur as under:-

1. Seed Certification Officer at Una, District Una, H.P..
2. Agriculture Development Officer (Seed) on contract basis Palampur Distt. Kangra, H.P.
3. Seed Certification Officer at Mandi, District Mandi, H.P.
4. Agriculture Development Officer (Seed) Jasoor, Distt. Kangra, H.P
5. Agriculture Development Officer (Seed) Kullu, Distt. Kullu, H.P.

6. Agriculture Extension Officer at Jasoor, District Kangra, H.P.
7. Beldar at Palampur at District Kangra, H.P.

**b) Regional Office Shimla:** The following Seed Certification Officers, Agriculture Development Officer (Seed) on contract basis, Agriculture Extension Officers, Beldars have been posted at following places to undertake the seed certification work:-

1. Agriculture Development Officer (Seed) on contract basis at Paonta Sahib District Sirmour, H.P.
2. Seed Certification Officer at Bilaspur, District Bilaspur, (Additional charge SCO, Manjholi) H.P.
3. Seed Certification Officer at Manjholi (Nalagarh) Distt. Solan, H.P.
4. Four Seed Certification Assistant in H.Q.
5. Two Beldar in Shimla H.Q.
6. Beldar at Bilaspur District Bilaspur, H.P.

The officers/officials appointed in the above districts are responsible for the certification in their area of jurisdiction in which they are appointed. In addition to this the certified seed production programme in Kullu, Lahaul, Chamba & Hamirpur districts also looked after by the Chief Seed Certification Officer, Palampur. Whereas this programme in Spiti area of Lahoul district and district Kinnour is also looked after by the Chief Seed Certification Officer posted at H.Q. Shimla .

**(V) The Rules, Regulations, Instructions, Manuals and Records held by the Agency or under its control or used by its Employees for discharge of functions.**

**Rules, regulations, instructions, manuals and records:**

The various Rules and Regulations followed by the employees of the Agency for discharging their duties and functions are as under:

- The Seeds Act,1966.
- The Seeds Rules,1968.
- The Seed Control Order,1983.
- The H.P. State seed Certification Agency rules,1978.
- The H.P. State Seed Certification Agency (Memorandum of Association) under Registration of Societies Act 1860.
- Indian Minimum Seed Certification Standard (Manual).
- The Insecticide / Pesticide Act,1968.
- CCS (Leave) Rules 1972.
- CCS and CCA Rules, 1965
- CCS (Conduct) Rules,1964
- H.P. Financial Rules Vol-I & II
- Office Manual of H.P. Govt.
- H.B. Advance Rules.
- Medical Attendance Rules, (1940)
- General Finance Rules.
- Delegation of financial power Rules.
- T.A./LTC Rules.
- Budget Manual.
- Pension Rules.
- G.P.F. Rules.
- Vehicle Rules
- Instructions regarding Maintenance of ACR's.
- Instructions regarding pay fixation, stepping up pay, grant of ACP benefit etc.

**(VI) Statement of Categories of Documents that are held by the Agency or under its control.**

**List of documents:**

**A. Technical.**

1. Indian Minimum Seed Certification Standards.
2. Annual Administrative Reports of respective years.
3. Different relevant Files and Registers relating to technical matters.
4. Proformas relating to Application Form, Inspection report statement of accounts, seed sample result report & TR-5 etc.

**B. Administrative:**

1. Memorandum of Association.
2. The Seeds Act, 1966 & The Seeds Rules, 1968 and amendments thereafter.
3. Service Records of Officers/ Officials.
4. Financial documents such as Pay Register, Cash Book, Ledgers and other relevant files.

**(VII) Particulars of Arrangement that exists for consultation with or representation by, the Members of the Public in relation to the formulation of Department's policy or implementation thereof.**

**Policy matters & decisions:** Policy matters and decisions and farmer's problems, if any, are discussed in the Governing Board's meetings in which one representative of seed dealer and two representatives of Seed Growers nominated by the State Govt. take part. The Governing Board Meeting is held twice every year. The interest of seed dealers and seed growers are represented by the nominated members of the seed growers and seed dealers by the State Govt., who will put forth the problems faced by the seed growers and seed dealers in the Governing Board meeting. The policy of seed certification is discussed in the Governing Board meeting

and formulated. All the members of Governing Board will interact in the Governing Board meeting regarding formation of policy and set up of administration.

**(VIII) Statement on the Board, Councils, Committees or other Bodies consisting of two more persons constituted as a part of the Organization or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.**

Boards, Committees and Sub- Committees: The Board, Committees, Sub-Committees are as under:

**1. Governing Board:**

Constitution of Governing Board of H.P. State Seed & Organic Produce Certification Agency (Constitution)

<b>S.No.</b>	<b>Designation</b>	<b>Status</b>
<b><u>Official Members</u></b>		
1.	Secretary (Agr.) to the Govt. of H.P. Shimla-171002	Chairman
2.	Deputy Commissioner (QC) Member Secretary Central Seed Certification Board, or his representative, Department of Agriculture & Cooperation, Ministry of Agriculture, Govt. of India, Shastri Bhawan, New Delhi-110001.	Member
3.	Director of Agriculture, Himachal Pradesh, Shimla-171005.	Member
4.	Director of Research, CSK,HPKVV, Palampur, District Kangra, H.P.	Member
5.	Director of Research, Dr.Y.S. Parmar University of Horticulture & Forestry, Nauni Distt. Solan, H.P.	Member
6.	Director, H.P. State Seed & Organic Produce Certification Agency, Shimla-171005	Member-Secretary
Non-Official Members;		
1.	Seed Dealers = 1No.	Member
2.	Seed Growers = 2Nos.	Member

## **Functions of Governing Board:**

- To ensure the development/ formulation of policy/ guidelines under the Act/Provisions of the Indian Minimum Seed Certification Standards as per the recommendations of the Central Seed Certification Board (CSCB).
- To ensure the development of sound seed certification programme in the state.
- To ensure that the staff of Agency is adequately equipped and they have justified mobility to carry out the responsibility entrusted upon them.
- To decide upon the matters placed before it by the Director of the Agency in order to ensure the operation of a sound seed certification system in the state.
- To recommend to the Central Seed Certification Board, modifications in seed certification standards and procedure.
- Approval of all policy matters related to general functioning of Agency and seed certification programme.

## **(IX) Directory of Officers / Employees.**

Directory of Officers and Employees of H.P. Seed & Organic Produce Certification Agency, Shimla-171005:

### **(A) STATE LEVEL:**

<b>Sr.No</b>	<b>Designation</b>	<b>Telephone / Fax Number</b>
1	Director	2830643 (O) 2832376 (O) 2830207 (R) 2830643 & 2832376 (Fax)
2.	Chief Seed Certification Officer	2830643
3.	Superintendent GR-II	2830643
4	Senior Assistant	2830643
5	Seed Certification Assistants	2830643
6.	Clerks	2830643
7	Driver	2830643
8	Beldar	2830643
9	Peon	2830643

**(B). DISTRICT LEVEL:**

1.	<b>Mandi:</b> i)Seed Certification Officer, Mandi	9418450045
2.	<b>Bilaspur:</b> i) Seed Certification Officer, Bilaspur (Additional charge SCO, Manjholi) ii) Beldar, Bilaspur	9418013089 01978-222454 (PP)
3.	<b>Kangra:</b> i)Chief Seed Certification Officer, Palampur. ii) Agriculture Development Officer (Seed) Palampur. iii) Agriculture Development Officer (Seed) Jasoor. vi)Agriculture Extension Officer, Jasoor vii) Beldar, Palampur.	01894-230528 (PP) 9418355250 (M) 9418864387 (M) 01893-227086 (PP) 9418621691 (M)
4.	<b>i) Agriculture Development Officer (Seed) Kullu</b>	<b>01902-222215 (PP) 9418355741 (M)</b>
4.	<b>Una:</b> i) Seed Certification Officer, Una	9418160124 (M) 01975-223082 (PP)
5.	<b>Sirmour:</b> i) Agriculture Development Officer (Seed), Paonta Sahib.	01704-222476 (PP) 9418451532 (M)
6.	<b>Solan:</b> i)Seed Certification Officer, Manjholi	9418013089 (M)

**(X) Statement of Monthly Remuneration of Officers and Employees Including the System of Compensation.**

The H.P. State Seed & Organic Produce Certification Agency has adopted the Recruitment & Promotion Rules of the Department of Agriculture. The Agency is observing all Rules and Regulations of the H.P. Govt. as applicable from time to time. The compensation is provided to the employees as per the Govt. Rules and Regulations. The Pay Scale of different category in the H.P. State Seed & Organic Produce Certification are as under:-

<b>S.No.</b>	<b>Name of the Post</b>	<b>Scale</b>
1.	Director from the Deptt. of Agriculture on secondment basis.)	Rs 37400-67000 + 10000
2.	Chief Seed Certification Officer ( from Department of Agriculture on secondment basis)	Rs.10300-34800 + 5000
3.	Seed Certification Officer ( from Department of Agriculture on secondment basis and its own)	Entry Scale Rs.10300-34800 + 5000
4.	Agriculture Extension Officers (from Department of Agriculture on secondment basis.)	Rs. 5910-20200 + 2800
5.	Superintendent Gr-11	Rs 10300- 34800 + 4200
6.	Senior Assistant	Rs 10300- 34800 + 3000
7.	Seed Certification Assistants	Rs. 5910-20200 + 2800
8.	Steno-typist	Rs. 5910-20200 + 2000
9.	Clerks	Rs. 5910-20200 + 1900
10.	Drivers	Rs. 5910-20200 2400
11.	Peons/ Beldars	Rs 4900-10680 + 1400
12.	Agriculture Development Officers (Seed) on contract basis.	Rs.10300/- P.M. + 5000
13.	Agriculture Extension Officers on contract basis	Rs.5910/- P.M. + 2800

(XI) (i) **The Budget for the year, 2009-10.**

<b><u>Receipt</u></b>		<b><u>Expenditure</u></b>	
Revenue	Rs. 74.44 Lac	Salary	Rs. 89.94 lac
GIA	Rs. 44.00 Lac	Med. & T.A.	Rs. 4.25 lac
		Est. Charges	<u>Rs. 10.61 lac</u>
<b>Total : <u>Rs.118.44 Lac.</u></b>		<b><u>Rs.104.80 lac</u></b>	

(ii) **The Budget for the year, 2010-11**

<b><u>Receipt</u></b>		<b><u>Expenditure</u></b>	
Revenue	Rs. 79.23 Lac	Salary	Rs.106.41 lac
GIA	Rs. 44.00 Lac	Med. & T.A.	Rs. 08.91 lac
Deficit (to be met through Additional GIA)	<u>Rs. 09.76 Lac.</u>	Est. Charges	<u>Rs. 17.67 lac</u>
<b>Total : <u>Rs.132.99 Lac.</u></b>		<b><u>Rs.132.99 Lac</u></b>	

(iii) **The Budget for the year, 2011-12**

**Proposed Budget & Grant-in-Aid for the year, 2011-12**

Opening Balance	51.20	Salary	150.20
Expected Revenue	80.00	Medical & T.A.	05.50
Grant-in-Aid	44.00	Est. Charges	65.94
Deficit	<u>46.44</u>		
<b>Total:</b>	<b>Rs.221.64 lac</b>	<b>Rs. 221.64 lac</b>	

**Budget for the year, 2011-12(upto 31.10.2011)**

<b><u>Receipt</u></b>		<b><u>Expenditure</u></b>	
Revenue	Rs. 11.00 Lac	Salary	Rs. 55.94 lac
GIA	Rs. 19.80 Lac	Med. & T.A.	Rs. 03.24 lac
		Est. Charges	<u>Rs. 03.03 lac</u>
<b>Total : <u>Rs. 30.80 Lac.</u></b>		<b><u>Rs. 62.21 Lac</u></b>	

(XII) **Manner of Execution of Subsidy Programmes, including the Amounts allocated and the details of Beneficiaries of such programmes.**

**Subsidy Programmes:** This Agency does not deal with subsidy programmes. Hence no such details of Subsidy programmes and its execution is available in the Agency.

**(XIII) Particulars of Recipients of Concessions, permits or authorizations granted by it.**

**Recipients of concessions and permits:**

No such programmes are being undertaken by this Agency.

**(XIV) Details of Information available to or held by it, reduced in an Electronic Form.**

**Details of informations:**

All technical forms, Annual Administrative Report, Seed Packing sizes, Certification Charges, Organizational Set Up rules & regulations are available in electronic form to the Citizens/ farmers/ registered growers. Information can also be obtained from the Website viz. www.hpssopca.org. of the Agency as well from the office of CSCO/ SCO's at and from Director at State level by writing a letter or on telephone.

**(XV) Particulars of Facilities available to Citizens for obtaining information.**

**Facilities available:**

All the information related to Agency is available on the Website of the Agency. The public can also have the desired Information from Agency office from 10.00 A.M. to 5.00 P.M. as per provision of the RTI. No Library is maintained by this Agency.

**(XVI) Names, Designation and other particulars of the Public Information Officers.**

**Detailed information of Appellate Authority, PIO's and APIO's:**

The Appellate Authority and PIO in respect of HPSSOPCA are as under:-

**State Level:**

<b>Sr. No.</b>	<b>Name of the Authority/ Officer</b>	<b>Designation &amp; Official Address</b>	<b>Jurisdiction (Area / Subject)</b>	<b>E. Mail Address</b>	<b>Telephone/ Fax No.</b>
1	Sh. P. Mitra, IAS, Appellate Authority	Additional Chief Secretary, Agri-cum-Chairman, HPSSOPCA	State Level	agrisecy-hp@ nic.in	2621894 (O) 2621658 (R) 2621894 Fax
2	Sh. O.C.Verma, PIO	Director HPSSOPCA	State Level	hpsopca @ gmail.com	2830643 (O) 2830207 (R) 2830643 Fax

**Regional/ Field Level**

<b>Sr. No.</b>	<b>Name of the Authority/ Officer</b>	<b>Designation &amp; Official Address</b>	<b>Jurisdiction (Area/ Subject)</b>	<b>E. Mail Address</b>	<b>Telephone/ Fax No.</b>
1	CSCO, (APIO)	CSCO HPSSOPCA	Regional office, Shimla	--	2830643 (O) 2830643 Fax
2	CSCO (APIO)	CSCO HPSSOPCA	Regional Office, Palampur	--	01894-230528 (PP)
3	SCO (APIO)	SCO, HPSSOPCA	Mandi	--	01905-236926 (PP)
4.	ADO (Seed) (APIO)	ADO (Seed) HPSSOPCA	Kullu	--	01902-222215 (PP)
5.	SCO (APIO)	SCO, HPSSOPCA	Bilaspur (Additional charge SCO, Manjholi)	--	01978-222454 (PP)
6.	ADO (Seed) (APIO)	ADO (Seed) HPSSOPCA	Paonta-Sahib	--	01704-222476 (PP)
7.	SCO (APIO)	SCO, HPSSOPCA	Una	--	01975-223082 (PP)
8.	SCO (APIO)	SCO, HPSSOPCA	Manjholi	--	01792-230734 (PP)

**(XVII)** Such other information as may be prescribed; and thereafter update these publications every year.

As shall be applicable from time to time.

**Physical Achievements:**

**(1) Area registered (ha) and quantity of seed sealed/ tagged (qtls) during 2009-10:**

**(A) KHARIF-2009.**

S.No.	Group	Area (ha)	Quantity of seed Sealed (qtls)
1.	Cereals	269.105	2003.45
2.	Pulses	258.646	365.83
3.	Oil Seeds.	26.550	136.64
4.	Vegetables	42.000	188.847
5.	Potato	460.342	64526.99
6.	Others	2.372	31.78
	<b>Total:</b>	<b>1059.015</b>	<b>67253.537</b>

**(B) RABI-2009-10**

1.	Cereals	8704.818	16959.09
2.	Pulses	28.745	5.72
3.	Oil Seeds	54.440	175.13
4.	Vegetables	25.750	16.385
5.	Others	21.050	-
	<b>Total:</b>	<b>8834.803</b>	<b>17156.325</b>

<b>Kharif-2010</b>	Cereals	389.380	4294.20
	Pulses	184.870	332.86
	Oil Seed	56.799	183.78
	Vegetable	35.000	128.585
	Potato	494.899	49967.05
	Others	12.269	10.75
	<b>Total:</b>	<b>1173.217</b>	<b>54917.225</b>
<b>Rabi 2010-11</b>			
	Cereals	3448.055	10674.40
	Pulses	37.440	22.40
	Oil Seed	59.230	98.15
	Vegetables	25.055	7.574
	Others	15.730	164.00
	<b>Total</b>	<b>3585.510</b>	<b>10966.524</b>
<b>Kharif+ Rabi</b>	<b>G.Total</b>	<b>4758.727</b>	<b>65883.749</b>

**Sealing/ Tagging of Rabi-2010-11 seed is in progress.**

<b>Kharif-2011</b>			
<b>S.No.</b>	<b>Group</b>	<b>Area (ha)</b>	<b>Quantity of seed Sealed (qtls)</b>
	Cereals	391.795	Still in Progress
	Pulses	98.5477	<b>-do-</b>
	Oil Seed	46.974	<b>-do-</b>
	Vegetable	33.68	<b>-do-</b>
	Potato	421.010	<b>-do-</b>
	Others	9.000	<b>-do-</b>
	<b>Total:</b>	<b>1001.0067</b>	<b>-do-</b>

**Financial Achievements of the Year,2009-10:**

S.No.	Particulars	Revenue(Rs. Lac)
1.	2.	3.
1.	<b>GIA:</b> Grant-in-aid from H.P. Govt.	44,00,000.00
2.	<b>Revenue earned through:-</b>	
	Registration fee.	546650.00
	Inspection fee.	3586860.00
	Cost of application form	59157.00
	Service Tax	522370.00
	Education Cess	24540.00
	Tagging/ Sealing charges.	734568.00
	Packing Supervision Charges	733220.00
	Processing Supervision Charges	574128.00
	Miscellaneous Income	31042.00
	Cost of Own Seed Certificates	184899.00
	Sample Charges	8580.00
	Registration of Seed Processing Plant.	2000.00
	Revalidation charges.	31068.00
	Registration of DSGU	6000.00
	Renewal charges of Seed Processing Plants.	10000.00
	Renewal of SPGC.	6000.00
	Cost of Lead Seals	1400.00
	Recovery of inadmissible Medicine.	3930.00
	Cost of unserviceable material	1000.00
	Cost of Pink Tags.	13630.00
	Registration under Seed Village Scheme.	257325.00
	House Building Advance Recovery.	17160.00
	Recovery of CPF.	17130.00
	Sundry Debtors	54.00
	Warm Clothing Advance Recovery	18900.00
	Festival Advance Recovery	600.00
	<b>Total receipt;</b>	<b>7392211.00</b>
	<b>Income by way of interest:</b>	<b>106445.00</b>
	<b>Grand Total:</b>	<b>11898656.00</b>
	<b>Total Expenditure:</b>	<b>10480357.00</b>

### Financial Achievements of the Year,2010-11:

S.No.	Particulars	Revenue(Rs. Lac)
<b>1.</b>	<b>2.</b>	
1.	<b>GIA:</b> Grant-in-aid from H.P. Govt.	44,00,000.00
2.	<b>Revenue earned through:-</b>	
	Registration fee.	188381.00
	Inspection fee.	1514909.00
	Cost of application form	279745.00
	Service Tax	251857.00
	Education Cess	10654.00
	Secondary & Higher Edu. Cess	0
	Tagging/ Sealing charges.	673557.00
	Packing Supervision Charges	673564.00
	Processing Supervision Charges	415074.00
	Miscellaneous Income	601.00
	Cost of Own Seed Certificates	83349.00
	Sample Charges	18000.00
	Registration of Mobile Seed Grading Plant.	0
	Registration of Seed Processing Plant.	0
	Revalidation charges.	4644.00
	Registration of DSGU	42000.00
	Renewal charges of Seed Processing Plants.	25000.00
	Renewal of SPGC.	1000.00
	Cost of Lead Seals	0
	Recovery of inadmissible Medicine.	1328.00
	Cost of unserviceable material	195.00
	Cost of Pink Tags.	100370.00
	Registration under Seed Village Scheme.	3452300.00
	Sundry Debtor	0
	House Building Adv. Recovery	17160.00
	Recovery of CPF.	0
	WCA recovery	17550.00
	Festival Adv. Recovery.	0
	WCA Interest	1770.00
	Refund of Insurance of Vehicle.	1313.00
	News Paper Charges	600.00
	Recovery of T.A. advance	778.00
	Recovery of Attached Vehicle	1000.00
	Cost of auctioned Veh. Spare parts	5750.00
	Pvt. Telephone call charges.	1010.00
	Cost of application under RTI	10.00
	Income by way of interest:	140244.00
	<b>Total receipt;</b>	<b>12323713.00</b>
	<b>Total Expenditure:</b>	<b>13298793.00</b>

## Financial Achievements of the Year,2011-12 (upto 31.10.2011)

S.No.	Particulars	Revenue(Rs. Lac)
<b>1.</b>	<b>2.</b>	
1.	<b>GIA:</b> Grant-in-aid from H.P. Govt.	1980000.00
2.	<b>Revenue earned through:-</b>	
	Registration fee.	58690.00
	Inspection fee.	360147.00
	Cost of application form	8442.00
	Service Tax	65727.00
	Education Cess	2239.00
	Secondary & Higher Edu. Cess	692.00
	Tagging/ Sealing charges.	124644.00
	Packing Supervision Charges	124644.00
	Processing Supervision Charges	47175.00
	Miscellaneous Income	581.00
	Cost of Own Seed Certificates	122292.00
	Sample Charges	8900.00
	Registration of Mobile Seed Grading Plant.	0
	Registration of Seed Processing Plant.	0
	Revalidation charges.	0
	Registration of DSGU	12000.00
	Renewal charges of Seed Processing Plants.	19000.00
	Renewal of SPGC.	0
	Cost of Lead Seals	0
	Recovery of inadmissible Medicine.	0
	Cost of unserviceable material	0
	Cost of Pink Tags.	0
	Registration under Seed Village Scheme.	59775.00
	Sundry Debtor	0
	House Building Adv. Recovery	0
	Recovery of CPF.	0
	WCA recovery	5400.00
	Festival Adv. Recovery.	0
	WCA Interest	2124.00
	Refund of Insurance of Vehicle.	0
	News Paper Charges	0
	Recovery of T.A. advance	0
	Recovery of Attached Vehicle	0
	Cost of auctioned Veh. Spare parts	0
	Pvt. Telephone call charges.	0
	Cost of application under RTI	10.00
	Income by way of interest:	77895.00
	<b>Total receipt;</b>	<b>3080377.00</b>
	<b>Total Expenditure</b>	<b>6221404.00</b>

Sd/-  
Director,  
H.P. State Seed & Organic Produce  
Certification Agency, Shimla-171005

